When the time is right, we are looking forward to everyone having a safe return to work
Setting Expectations

• It is a new day and there is no going back. The workplace as we know it will never be the same.

• Tele and Video work from home will continue for all of us for the foreseeable future. (Many things to consider and continue to work on here.)

• The ObGyn Safe @ Work Plan will be a strategic and coordinated implementation. You and your manager will work together to develop an onsite schedule, including the appropriateness and realistic need to be in the office.
Wisconsin’s Badger Bounce Back Plan

• Phased reopening
• Gating criteria to determine advisable levels of interaction
• Success relies on testing, isolation, and contact tracing
• Shift from “boxing in” all the people to “boxing in” the virus
• Dashboard: https://www.dhs.wisconsin.gov/covid-19/prepare.htm

May 13, 2020
# Wisconsin’s Badger Bounce Back Plan

## Overview of Three Phases of the Badger Bounce Back

<table>
<thead>
<tr>
<th>Action</th>
<th>Safer At Home</th>
<th>Phase One: When all Gating Criteria and Core Responsibilities are met</th>
<th>Phase Two: Based on re-evaluation of Criteria and Core Responsibilities</th>
<th>Phase Three: Based on re-evaluation of Criteria and Core Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wash hands often</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Cover coughs</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Don’t go out if ill</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Face mask if ill person goes out</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Surface and object cleaning</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Isolation of positive cases</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Quarantine of contacts of positive cases</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Physical distancing to 6 feet when possible</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Stop unnecessary visits to nursing homes, congregate facilities, and hospitals</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes (until a vaccine is available)</td>
</tr>
<tr>
<td>Allow gatherings including religious (above 10, 50 people)</td>
<td>No, but allow religious gatherings below 10.</td>
<td>Yes—10 people maximum</td>
<td>Yes—50 people maximum</td>
<td>Yes—no maximum</td>
</tr>
</tbody>
</table>

Circled items are in our plan.
Purpose of the Administrative Bounce-Back Plan

- The Bounce-Back plan incorporates federal, state and UW COVID-19 guidelines and is customized to our department to ensure a safe return to our offices.
- COVID-19 physical distancing restrictions will ease gradually in phases, the plan will be modified as the situation evolves.
What we don’t want to happen
Ob Gyn Administrative Back to Work Goals

Reduce potential transmission of COVID-19 among employees

Maintain a healthy work environment

Maintain healthy business operations

Strategies:

• Handwashing
• Good respiratory etiquette
• Face coverings
• Self-Monitor for signs & symptoms of illness
• Physical distancing
• Safe mail & package handling
• Environmental cleaning & disinfection
• Assess employee exposure risk category
We are in this together

Department Responsibilities

• Provide handwashing supplies
• Provide disinfectant products
• Maintain flexibility in scheduling and telecommuting
• Provide updates, guidance and training on strategic implementation of the plan, informational signage
• Maintain physical distancing and provide safe workspaces

Employee Responsibilities

• Monitor yourself and your household members for signs of illness
• Stay home when sick
• Wash your hands frequently
• Cover your coughs and sneezes
• Wear a face covering in common areas
• Work with your manager on strategic, necessary and flexible need for rotating into office schedules
• Assist in daily cleaning of shared workspaces & surfaces
Physical Distancing

• Telecommuting

• Eliminate office sharing through rotating staggered and flexible schedules

• Determine maximum capacity of shared spaces

• Web-ex replacing in-person meetings

• Recommendation that people over age 60 and those who are medically vulnerable should continue to shelter in place through Phases 1 and 2 for some businesses and operations
Individual plans are being developed for each workspace.
Contingency Planning for Events & Meetings

• Many events converted to virtual
  • Awards Ceremony
  • SPARKLE
  • Generations 10th Anniversary

• Some postponed
  • Health Women Community Talk
  • Faculty Development Workshop

• Cautiously optimistic
  • Women’s Health Equity and Research Symposium
  • Contraceptive Care Summit
6 feet is farther than you think: Example Bolz Auditorium

To achieve 6 feet spacing, there must be 3 empty seats between people, and every other row must be empty. Seating capacity goes from 251 to 78.
Routine environmental cleaning and disinfection

- Coronavirus is estimated to live on hard surfaces for approximately 24 hours
- Routinely clean and disinfect all frequently touched surfaces in our workplace, such as workstations, keyboards, telephones, handrails, and doorknobs
- Cleaning supplies and checklists will be available in all work areas
- Wear gloves when cleaning and disinfecting
Examples of high-touch surfaces
Assess occupational exposure risk and personal risk factors

<table>
<thead>
<tr>
<th>OSHA exposure risk category</th>
<th>Definition</th>
<th>Application to Administrative staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low risk</td>
<td>No contact with people known to be or suspected to be infected with COVID-19</td>
<td>Administrative staff working at McConnell Hall fall into the low risk category, however the workspace is shared at times with physicians who are in higher risk categories</td>
</tr>
<tr>
<td></td>
<td>No frequent close contact with the general public</td>
<td></td>
</tr>
<tr>
<td>Medium risk</td>
<td>Require frequent and/or close contact with people who may be infected (but not known to be infected with COVID)-including the general public</td>
<td>Research coordinators may come into direct contact with patients or the general public, thereby increasing their risk for exposure.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Education and Administrative staff whose offices are in the hospital or other clinical setting will likely encounter healthcare workers/trainees and the general public at a higher frequency</td>
</tr>
</tbody>
</table>
Communication & Training

• Plan presented at ALT and SST meetings
• To be distributed electronically and posted on the COVID intranet page
• General References
  • WI Economic Development Corp. Reopen Guidelines. [https://wedc.org/reopen-guidelines/](https://wedc.org/reopen-guidelines/)
Questions